

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, June 8, 2016

Present: Matthew V. Moore, Chairman
Kevin J. Sheehan, Vice-Chairman
Daniel F. Moriarty, III, Clerk
Richard B. McGaughey, Associate
Daniel R. Lee, Associate

In attendance: Timothy J. Gordon, Town Administrator
Marjorie E. Godfrey, Assistant Town Administrator
William Smith, Chief of Police
Luke McFadden, Fire Chief
Benjamin Ecord, Superintendent of Public Works
Paul Digirolamo, Town Treasurer/Collector

The meeting was called to order at 7:00 p.m. by Chairman Moore, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

MINUTES:

MOTION: By Mr. Sheehan, second by Mr. McGaughey, to accept the minutes of the regular session of Wednesday, May 11, 2016, as printed

VOTE: 5:0

It was announced that:

- The Holbrook Cultural Council is looking for new members.
- Lake Holbrook will be chemically treated to control nuisance aquatic vegetation on June 20th.
- There will be a Hazardous Waste Drop-Off Day on June 25th.

Mr. Gordon reported that:

- Although the Memorial Day Parade was cancelled due to rain, the ceremonies and the We Remember 5K Road Race went well.
- The Town has been awarded a \$65,000 grant through the Community Compact Fund for integrated financial software.
- The new Town Accountant, Bethiny Moseley, begins working in Holbrook on June 13th.
- A ceremony will be held marking the arrival of the new fire engine currently on order.

Firefighter Kevin O'Hara discussed the CAR SHOW the Firefighters would like to hold on July 24th, from 10 am – 3 pm, at the Sumner Field, to benefit Muscular Dystrophy. They held a car show fundraiser last year, and have the necessary insurance in place.

MOTION: By Mr. Moriarty, second by Mr. Lee, to grant the request of Holbrook Firefighters Local 1452 to use the Sumner Field on Sunday, July 24, 2016 for a Car Show to benefit the Muscular Dystrophy Association (MDA)

VOTE: 5:0

H-CAM:

Present: Gene Santorelli, Fred White, Rick Reuss

Zack Gorman, the Executive Director of Holbrook Community Access and Media (H-CAM), presented and reviewed H-CAM's annual report. H-CAM has grown over the past year, with more events and increased staffing. They have capital needs in the form of equipment that needs replacing. Chairman Moore suggested they create a capital plan that goes five years out. Their Board members have 3-year terms that are staggered, and they have voted to reduce the number of Board members to three. An election is scheduled for June 26th in order to fill the seat vacated by Maggie Gallagher. The new PreK-12 school will have a studio. Funding is received from Comcast and Verizon. H-CAM's resources are spent: 60% for government meetings, 26% for the Schools, and 14% for the public.

Norfolk County SHERIFF MICHAEL BELLOTTI explained that his office has a partnership with Police Chief William Smith and Fire Chief Luke McFadden. The Sheriff recognized Selectman Sheehan for his local involvement and leadership. The Sheriff's Department supports the Town by housing criminals arrested by the Police Department, doing projects for the Town like the renovation of the meeting room, helping with senior programs, and running a youth camp in Braintree. He spoke briefly about the Opioid issue plaguing many area towns and recognized Chief McFadden for his suggestion about leaving information on programs designed to help affected residents when the Fire Department responds to calls for substance abuse victims. Selectman Sheehan thanked the Sheriff for coming to Holbrook first.

Ms. Thelma Douglas and Ms. Kristen Hobbs, representing BROOKVILLE BIBLE CHURCH, explained the community event the Church would like to conduct on Saturday, August 27th at the Sumner Field. They are planning a move night, with jump houses, face painting, and balloon animals, etc. They said they have \$1 million in insurance, which was required by the bouncy house company. Parents will have to sign waivers that state that they understand they are at their own risk. Chief Smith recommended that there be two detail officers and Mr. Moriarty asked that a copy of the Church's liability insurance be submitted to the Selectmen's office. The Church must complete an application for use of the field in the Public Works Department.

MOTION: By Mr. McGaughey, second by Mr. Lee, to grant the Brookville Bible Church access to the Sumner Field park and playground for this event on August 27th

VOTE: 5:0

Brandy Sandborg, the Chairman of the Local Cultural Council submitted a request that the Selectmen appoint resident Terry Tresco as a new member of the LCC. Ms. Tresco was present and explained that she has been in Holbrook for 14 years and is a costume designer.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen appoint Terry Tresco to the Holbrook Cultural Council, with a term to expire on June 8, 2019

VOTE: 5:0

Massachusetts Education & Government Association (MEGA), the Town's workers' compensation insurance company, sent the annual Participation Agreement & Bind Order document to be signed by an authorized representative, in order to renew the Town's insurance policy. It was explained that the Town's experience modification factor has been reduced from 1.38 to 1.02 due to the reduction in claims in recent years.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board authorize the Chairman of the Board of Selectmen to execute the Participation Agreement & Bind Order for the renewal of the Town's Workers' Compensation Insurance with the Mass. Education & Government Association (MEGA) for FY17

VOTE: 5:0

The first amendment to the Project Funding Agreement for the new PreK-12 school project has been received from the Mass. School Building Authority and requires the signature of the Chairman of the Board. It was explained that almost \$2 million from the budget is going into the Owners Contingency and there has been almost \$400,000 taken off the bottom line at this time.

MOTION: By Mr. Moore, second by Mr. Moriarty, that the Board of Selectmen authorize Chairman Matthew V. Moore to execute the First Amendment to the Project Funding Agreement between the Town of Holbrook and the Massachusetts School Building Authority and the attached revised Total Project Budget for the Holbrook Junior/Senior High School (MSBA Project Number 200801330505)

VOTE: 5:0

As discussed at a previous meeting, the Mass. General Laws allow a representative of the Town to sit in on the School Committee's collective bargaining process.

MOTION: By Mr. Moriarty, second by Mr. Lee, that the Board of Selectmen authorize the Town Administrator to serve as the Town's Representative on the School Committee for purposes of collective bargaining decisions in accordance with MGL Chapter 105E Section 1

VOTE: 5:0

The Assistant Wiring Inspector's position will be advertised. It falls under the Salary Administration Plan.

MOTION: By Mr. Moore, second by Mr. McGaughey, to post the position for the Assistant Wiring Inspector

VOTE: 5:0

APPROPRIATION TRANSFER REQUESTS:

MOTION: By Mr. Moore, second by Mr. Moriarty, that the Board of Selectmen grant the request to transfer the sum of \$44.73, said sum to be transferred from Public Safety Building Maintenance & Utilities 01-200-5210-000, to be added to Public Safety Building Salaries 01-200-5113-000 to offset a projected deficit

VOTE: 5:0

MOTION: By Mr. Moore, second by Mr. Lee, that the Board of Selectmen grant the request to transfer the sum of \$1,351.00, said sum to be transferred from Inspectional Services Expense 01-240-5421-000, and added to Inspectional Services Clerical 01-240-5114-000 to offset a projected deficit

VOTE: 5:0

VACATION CARRY-OVER REQUESTS:

Employees under the Salary Administration Plan, and those with personal contracts who are required to request carry-over of vacation from one fiscal year to the next, submitted letters requesting approval.

MOTION: By Mr. Moore, second by Mr. Sheehan, that the Board of Selectmen grant the following requests to carry unused vacation time from Fiscal Year 2016 into Fiscal Year 2017:

- Chief Luke McFadden – 7 days
- Chief William Smith – 5 days
- Marjorie Godfrey – 10 days (70 hours)
- Arthur Boyle – 2 weeks (60 hours)

VOTE: 5:0

Mr. Phil Silverman, representing MASSMEDICUM CORP., the company that entered into a Host Community Agreement in August 2014 with the Town, in order to run a facility to grow medical marijuana at 1 Mear Road, explained that the state requires that they come back to the Town for a letter of support or non-opposition because they are now applying to dispense in two different locations. They will only be cultivating and processing in Holbrook, and are not planning to run a distribution site. Ms. Pam Vayda, Ms. Susan Wright, and others from Holbrook Cares, were present. Ms. Wright explained that the group has attended training sessions and learned how important it is for towns to be careful making agreements for growing medical marijuana, because of the potential to one day evolve into a retail site if marijuana is legalized in Massachusetts. Mr. Silverman explained that companies are limited to three dispensaries under the law. MassMedicum has one in Taunton and is considering several other towns, but would have to come back to the Selectmen if they were to consider Holbrook.

MOTION: By Mr. Moore, second by Mr. Moriarty, that the Board of Selectmen vote to issue two letters of support to MassMedicum Corp. to operate a Registered Marijuana Cultivation Center at 1 Mear Road, Holbrook, and that the Chairman of the Board be authorized to sign said letters

VOTE: 4:0:1 (Mr. McGaughey abstained)

Updates:

- Chief Smith reported that the new recruits have passed their physicals, will be completing the PAT's, and going to the academy, and that Officer Joseph Salvucci is retiring and receiving a First Responder Award from the Governor for his actions that saved the life of a resident attempting suicide.
- Chief McFadden reported that a firefighter on injured leave is making good progress. The new pumper will be coming in a few weeks. In-house training on natural gas emergencies has been completed. The Chief will talk to other chiefs about a ceremony when the new engine arrives. The options could include pushing the engine into the station or christening it.
- Treasurer/Collector Digirolamo said the water bills are due and the preliminary tax bills are going out.
- Superintendent Ecord reported that the Hazardous Waste collection is June 25th, at the landfill, from 9 am to 1 pm. Yard waste drop off at the landfill is from 9 am to 1 pm on June 11th, 18th and 25th. He thanked the Sheriff's Department for the roadside cleaning of the main streets recently. Four or five people will be hired as summer help.

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Mr. McGaughey advised that a committee should be formed to deal with the use of the South and Kennedy Schools once the new PreK – 12 school project is ready for occupancy. Mr. Gordon recommended starting with Economic Development and getting requests for proposals.

ADJOURN:

MOTION: At 8:30 pm, by Mr. Moore, second by Mr. Moriarty, to adjourn the meeting

VOTE: 5:0

Daniel F. Moriarty, III, Clerk

Documents:

Minutes

Request for appointment to the Cultural Council

Information on MDA fundraiser by Firefighters

MEGA Participation Agreement

Information on movie night by Brookville Bible Church

Appropriation transfer requests

1st amendment to the Project Funding Agreement (PreK-12 school)

Vacation carry-over requests